ENGR Meeting Notes

**Recorder: Kenil**

This meeting was spent deciding on education as our topic of investigation.

**Discussion:**

The topics we discussed are listed below:

1. Focus on education as our report’s topic of investigation
   1. Conduct survey distributed to engr students
   2. Get data on res
   3. Research educating large group of people for quick, lasting results
   4. Complete res test to be offered a room
2. Bring a draft to Monika’s office hours for feedback
   1. Use “should” vs “will” and “we” for convincing?
   2. Use past tense like samples?

**Action Items:**

Each member’s work topic is listed below:

| Marie | Potential Benefits Section |
| --- | --- |
| Kenil | Survey |
| Shannon | Topic & Purpose |
| Irene | Progress Report Slides |
| Owen | Worklog & Meeting Notes |